

**AGENDA ITEM 8 - APPENDIX A**  
**SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL**

**REPORT OF THE CHIEF EXECUTIVE**

To: The Chairman and Members of the  
 Swavesey Byeways Advisory Committee

29th January 2009

1. The following background notes are provided as a reminder of the present position and as assistance in determining the amount to provide for maintenance.
  - 1.1 The Swavesey Bye-ways Act 1984 provides for an annual charge to be made to chargepayers expressed as a rate per hectare. The charge for 2008-2009 was set at 90 pence. A similar charge for 2009-2010 is estimated to produce an amount of £1,238.
  - 1.2 The cost of collecting the charge in 2009-2010 is estimated at £182. The cost can be minimised only if all chargepayers pay promptly and without the need for costly reminders.
  - 1.3 There was a credit of £1,020 in the chargepayers' account at 31st March 2008. An estimated balance of £509 was taken into account when setting this year's charge – this leaves an estimated balance of £511 in the chargepayers' account as at 31<sup>st</sup> March 2009 to be used to set against the 2009-10 charge.
  - 1.4 There will be an estimated balance of £6,695 in the contingency account at the end of 2008-2009 that is available for any emergency/special works, and it is suggested that £917 be added to the contingency account in 2009-2010.
  - 1.5 It is recommended to provide an amount of £2,400 for maintenance in 2009-2010.
  - 1.6 The budget for 2009-10 would then be:

	£	£
Expenditure		
Maintenance	2,400	
Collection costs	182	
Contingency	<u>917</u>	
		<u>3,499</u>
Income		
Chargepayers		
90 pence per hectare	(1,238)	
Balance in Chargepayers' account	<u>(511)</u>	
		(1,749) 50%
South Cambridgeshire District Council		(1,190) 34%
Swavesey Parish Council		<u>( 560) 16%</u>
		<u>( 3,499)</u>

- 1.7 The balance on the contingency account had increased in recent years as the maintenance budget had not always needed to be fully utilised and the deferred costs of the Local Act have now been paid.

G. J. Harlock  
 Chief Executive